

Welcome to NATS - Centres Visit

This pack will provide you with essential information for attending a NATS Centre

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Contact Information

Emergency Services

Dial 2222 from any NATS phone if you require First Aid, Doctor or Ambulance on site

NATS Swanwick,
Sopwith Way,
Southampton,
SO31 7AY

Telephone: 01489 572288

Pre-Arrival Information

Photographic ID

IMPORTANT To enter a NATS site you will require either a valid passport or valid UK photo driving license card to enable our security staff to issue you with a pass to access the building (company IDs are not accepted). If you don't have this with you Security will refuse entry.

If you hold a non-EU passport we will also need a photocopy of your passport ahead of the visit.

If you are part of a Group Party and you need to substitute anyone, please let us know as soon as possible so that we can ensure they are booked in – remember to tell them to bring photo ID.

Reception & Personal Bags

Visitors will be subject to airport-style security at Reception and we suggest that where possible bags are not brought on site unless essential (please note that everyday items such as nail clippers or drinks are permitted). If you are part of a coach party, it is advisable to leave all belongings on the coach. Please do not leave any of your personal bags unattended whilst on site.

When you check in at Reception, your hosts Nick, Julia, Amy & Liam will be available to greet you and escort you to the meeting room. As you are a visitor, it is essential that you stay with at least one of your hosts at all times.

Emergency Evacuation

Please let us know well ahead of your visit if you are unable to use the stairs. In the event of an emergency evacuation all lifts would be out of action.

Swanwick:

- Fire Alarm Test are scheduled every Thursday at 12:15. No action needs to be taken.
- In the event of a Fire Alarm your host will collect you and escort you to the Emergency Gatehouse where you will “swipe in” and then proceed to muster point V.

On The Day

Security Passes

Security passes must be worn and visible at all times whilst on site. These will be provided to you at the beginning of your visit.

Photography

Photography or videography is not permitted anywhere on site, unless a Camera Authorisation Form has been completed in advance by your host.

Mobile Phones

Mobile phones must be turned off in certain areas when on site, please refer to local signage.

Non-Smoking Site

NATS Centres have a no smoking policy within the building and is only permitted in designated external areas.

Caveat

NATS may refuse entry, even on the day, should any extraordinary circumstances prevail during which a visit might impact on the safety of air traffic operations.

Leaving Site

Swanwick: On leaving the site, please drive to the Gatehouse and return your pass to one of the Security Officers before exiting.

Arrival at Swanwick

NATS, Swanwick Centre, Sopwith Way, Swanwick, Southampton, SO31 7AY

National Air Traffic Services Ltd,
Swanwick Centre, Sopwith Way, Swanwick,
Southampton SO31 7AY

Tel: 01489 57 22 88

Public Transport



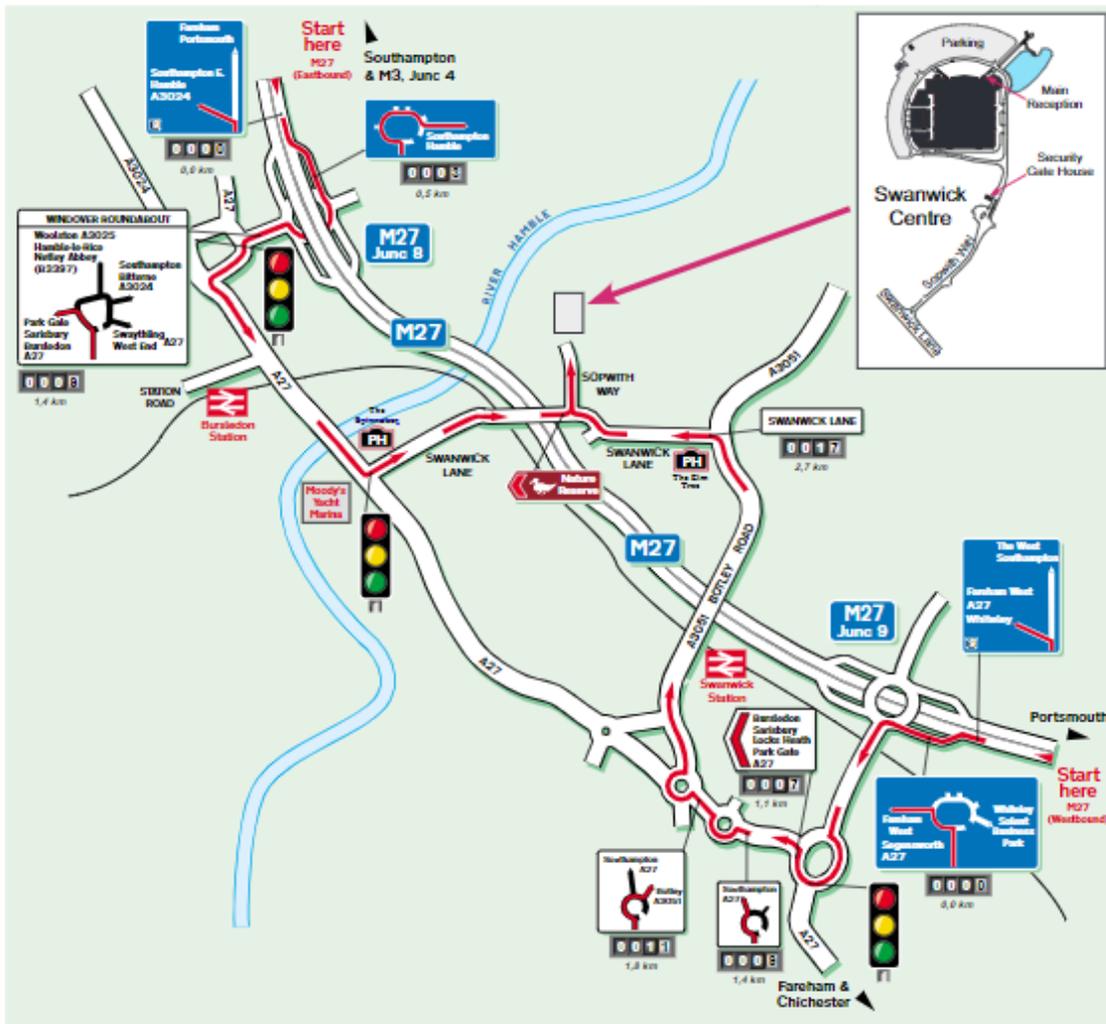
By Rail

Nearest Stations are at **Bursledon and Swanwick**.

Both Stations are situated near to the centre, approximately 5 minutes drive.

Nearest mainline Station is **Southampton Parkway**

Approximately 8 miles away from the centre, taxis are available from outside the station.



As you approach the main entrance, keep to the left-hand lane and enter the small car park to the left of the barrier. Enter the security hut for clearance into site (please allow 15 minutes for this process).

Security will check you have been booked in, check your documentation (see above) and present you with your site visitor pass. Once your pass has been issued proceed by car to the security kiosk where your pass will be checked and then enter site. Park your vehicle in the car park near the main reception (follow signposts).

If driving, please follow the one way system, and ensure the speed limit is observed: **10 mph in the car park and the 20 mph on the road.**

Please enter to the North Reception at NATS Swanwick Centre, please report to the Security Screening area located to the right of reception when you enter. You will undergo baggage and personal screening as you would at any major airport. Please be ready to remove all metal and electrical items from baggage and your person.

Please allow a little extra time to pass through security. Visitors unwilling to undergo security screening will be unable to enter the building as this is an entry requirement.

